



# EMERALD CITY GYMNASTICS

... giving kids a jump on life!

## 2018 CALENDAR

Emerald City Gymnastics Academy will be closed:

Easter, April 1<sup>st</sup>

Memorial Day, May 28<sup>th</sup>

Independence Day, July 4<sup>th</sup>

Staff Training, July 21<sup>st</sup> – 22<sup>nd</sup>

Summer Break, Sept 1<sup>st</sup> - Sept 7<sup>th</sup>

Thanksgiving, Nov 22<sup>nd</sup>

Winter Break, Dec 25<sup>th</sup> - Jan 1<sup>st</sup>

## POLICIES

PRINTED FULL NAME OF REGISTERING FAMILY MEMBER \_\_\_\_\_

**PAYMENT POLICIES:** Tuition is calculated on 12 equal monthly payments. Tuition payment is due by the 1<sup>st</sup> lesson of the month. Your payment reserves your child's spot for the month. Students who take a class during a month are required to pay the full months tuition. **NO PRORATING FOR MISSED CLASSES** and **NO REFUNDS**. Initials \_\_\_\_\_

**REGISTRATION FEE:** An annual registration fee of \$36.00 for the first child and \$24.00 for each additional child is required. Each newly registered student receives a free Emerald City Gymnastics T-shirt. Initials \_\_\_\_\_

**ADDITIONAL CHARGES:** A \$10.00 late charge will be added to your account, if payment is not received by the first lesson of the month. NSF checks are subject to a \$25.00 fee. Initials \_\_\_\_\_

**CANCELLATION:** Your child will be automatically enrolled from month to month. A 2 week written notice, before a new month begins is required to withdraw from a class. Initials \_\_\_\_\_

**YEAR END GYM SHOW:** Gym Jam is held every year in June (exact dates announced in February). All enrolled students as of March 1<sup>st</sup> will be automatically enrolled and a \$40.00 show charge will be added to your account. Leotard and T-shirt sizes will be acquired by the staff, and show times will be assigned based on enrollment. Changes cannot be guaranteed and a \$10.00 change fee will apply. **NO SHOW REFUNDS!** Rec kids joining ECGA after May 1<sup>st</sup> will not be allowed to participate as there will be no time to prepare for final routines. Initials \_\_\_\_\_

**MAKE UP POLICY:** With advance notice that your child will be absent, one complimentary Open Gym is allowed per month. Open Gyms must be done within the month of the missed class or forfeited. Student must be currently enrolled to do a "make up". Missed Open Gyms may not be rescheduled. Initials \_\_\_\_\_

**OBSERVATION:** Parents are welcome to observe classes, but must remain in the viewing area. Children not in a class must be supervised at all times. **Students only, allowed in the training area.** Initials \_\_\_\_\_

**CLIENT INFORMATION:** Please notify the front desk with any and all changes to your name, address and phone number. Initials \_\_\_\_\_

**ATTIRE:** Students must wear clothes that are non-restrictive and free of buttons and zippers. Long hair must be pulled back off the face. Bare feet are preferred for easy traction. Leotards for girls are highly recommended. Initials \_\_\_\_\_

**WEATHER CLOSURES:** Emerald City Gymnastics follows Lake Washington School District for all inclement weather closures. Initials \_\_\_\_\_

**LATE PICKUPS:** There will be a \$1.00 per minute charge for all pickups after 15 minutes of club closure. Initials \_\_\_\_\_

### GENERAL SAFETY RULES:

- No one is allowed on any equipment without supervision.
- Students must arrive on time. Late arrivals may not be able to participate.
- No horseplay or running in the training or viewing area.
- No gum, food or drinks allowed in the training area.
- No jewelry of any kind is to be worn while participating.

17735 (West Facility) & 17969 (East Facility) NE 65<sup>th</sup> Street, Redmond, WA 98052

425-861-8772 fax 425-882-0684

[www.emeraldcitygymnasticsacademy.com](http://www.emeraldcitygymnasticsacademy.com)